# Minutes of Annual Parish Council Meeting and ordinary Meeting 203, held on Wednesday 18th May 2022 in the Parish Hall

# Time commenced: 7.00pm

Those present: Cllrs. McNelis, Rocket, Gilbert and WDBC Cllr Southcott - Mrs R Ward (Clerk)

Members of the public: two

Public participation: None

# Annual Meeting

1. Outgoing Chairman's Welcome: Cllr McNelis welcomed everyone to the meeting.

2. Election of Chairperson: Cllr McNelis was re-elected Chairperson, unopposed.

3. Election of Vice-Chairperson: it was agreed that the vice chair role would be filled on an ad hoc basis by the most suitable person at the time.

# Ordinary Meeting

1. **Apologies:** Cllrs Waters, Hughes and Levy.
2. **Declaration of interests:** None
3. **Planning:**
	1. For Decisions - 1024/22/FUL Proposal: Change of use of land to domestic garden serving the dwelling Upper Metherell. Site Address: Upper Metherell, Beaworthy EX21 5TT ***No comment***
	2. For noting: None
	3. Updates: None
4. **Agree and sign minutes** from 13th April 2021: ***Agreed***
5. **Resignation of Cllr Wallwork:** Clerk to inform West Devon and post notice of vacancy
6. **Report form West Devon:** £150 is starting to go out to household via Direct Debit. If you don’t have DD you will have to apply for the money. Vetting for Ukrainian refugees is ongoing.
7. Finance: Receive up-to-date report on finances from RFO (Clerk)

7.1 Insurance quote: no longer fixed. Annual premium: £409.67 Annual Tax: £49.16 Total: £458.83 plus £50 arrangement fee total £508.83. Last year was £422.80

***Agreed*** to fix this for three years.

* 1. To ratify the below listed payments:

 Kerry Brookes Bin Bags for clean-up £4.25

 To Note payment to WDBC Dog bin emptying £238.68 ***Agreed***

To note and agree payment for Clerks salary including working from home benefit (non-taxable £26) and HMRC Payments – totalling £234.87, 4th April to 3rd May 2022 £187.87(clerk) £47.00 (HRMC Element) ***Noted***

1. Consider joining CPRE @ £60 pa: ***Agreed***
2. Web site: (Clerk report.) Vacancy and Audit will be posted in due course.
3. WI Royal Jubilee Celebration – donation request: Agreed to pay up to £100 for jubilee medals for the children in the parish. Cllr Rocket to liaise with WI. Various activities going on for the Jubilee weekend: 14:30 Friday 3rd June there will be a walk along the pack horse trail followed by a cream tea at the pub - booking needed £10.00. 14.00 Saturday 4th June Picnic with live music and games, from 18:00 bar and disco.
4. Playground: update (Cllr Rockett); the board has gone back on the climbing frame.
5. Correspondence: none
6. Date of next meeting: 08/06/2022 7:30pm in the Parish Hall

# Signed Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_